






**List of Online Platform Major Functions**

	Functions	Links	My Portal Home	My News	My Resources	My Events	Career SPACE
College Information	Receive news and announcements from the College (e.g. student notices)			✓			
	Acquire College's resources (e.g. download course documents, student handbook, forms, etc.)				✓		
Learning Information	Access course and programme information from lecturers (e.g. download teaching notes)				✓		
	View announcements from lecturers (e.g. special class arrangement, assignment submission, etc.)				Please go to: My Resources → Community College → Student Self Service → SOUL		
	Register and view registered events (e.g. consultation session)					✓	
	Create personal learning schedule via calendar function						
Personal Records	View and amend personal particulars				✓		
	Access to academic information (e.g. class and examination schedule, assessment results and award etc.)				Please go to: My Resources → Community College → Student Self Service → SCORE		
	Check enrolment information (e.g. enrolment history, previous assessment results, etc.)						
	View financial status and settle payment						
IT Services	Access to official email account						
	Office 365						
	IT help services						
Articulation Information	Apply for different documents (e.g. reference letter, intermediate award, transcript, etc.)				✓		
	Report university offer and interview experience				Please go to: My Resources → Community College → Student Self Service → MyFuture		
	Prepare for career						✓
	Registration for graduation ceremony						
Others	Access to various online platforms (e.g. to perform programme/theme/stream/course selection, course/class add/drop/swap exercises, locker applications and sports programme registration, etc.)						